

ESSENTIAL MANAGEMENT SYSTEM AS A PRIMARY TOOL OF A SUCCESSFUL BUSINESS PROCESS

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ABSTRACT

This article is to clarify the idea of management and its four primary roles. Management is required to identify and establish objectives, as well as to attain, coordinate, and maintain these objectives with the aid of people and resources. Effective economic activity is difficult in any industry without a competent management system or self-organization, including business, public administration, and non-profit enterprises.

In addition, management responsibilities help to accurate prioritising, competent analysis of the aim and position, and the establishment of a prosperous and productive production environment. They are the primary tools that every management system may use to achieve tangible outcomes.

Keywords: managerial functions, initiatives, workload management, salespeople, leadership, ongoing review, recurring updates.

INTRODUCTION

First and foremost, management is the coordination of production management techniques, formats, and tools that facilitate its effective use. Management is characterized as the administration of processes, resources, and people. This is a vast area of study with several ideas, techniques, and frameworks. Even if he has few employees at his disposal, every manager must deal with management. There are four fundamental management functions that may be decomposed into almost any action or procedure:

- Planning Works
- Organization of functions
- Leading Features
- Check run



LITERATURE REVIEW AND METHODOLOGY

Each of these managerial functions is repeated many times in business processes, often sequentially and almost always overlapping. It is necessary to consider in more detail each of these functions and how effectively managers use this structure to better achieve the goals of their organization:

1) Planning

Managers are responsible for the long-term vision and goals within the company. The planning function includes this vision and goal setting and the work of creating a plan to achieve these goals. They identify business challenges, work on forward initiatives (such as growth plans, company goals, and business forecasts), and make decisions that move the business toward achieving goals.

Another element of the management planning phase is resource allocation or workload management. Typically, the manager decides which employees in the department will be assigned to which projects, and through this work tries to balance the workload and maintain efficiency. Managers often seek help from project managers (a vital role for businesses in many industries) to determine workload and capacity. Or, in some cases where a formal project manager is not available, the managers themselves can use project management tools to fulfill this role. Planning is essential in any organization and is an essential part of the managerial role for several reasons. First, frontline workers tend to be too busy completing tasks to take a step back and think strategically about the big picture. Second, people who manage people tend to be successful precisely because they have above-average decision-making, leadership, and planning skills. Managers are often responsible for various types of planning:

2) Organization

Then, how managers allocate resources, delegate tasks, structure departments, determine staffing levels, etc. express editing function. within the organizational structure. If your company is growing rapidly, you will need more salespeople next year than this year (and more in almost any position). At some point, even the structures and departments you have now will no longer make sense: you will need more managers to control these new employees, and you may need new divisions that were not possible when you were younger. All this requires careful organization from the manager, so organization is the second function of management.

3) Host

From creative agencies to corporate operations, every organization needs a force to propel itself forward: to bring alliances together and push them towards a common goal. Go down to the job levels and you'll find a similar need for teams, projects, departments, and other existing organizational or business structures. This is the leadership or leadership function of management - the most important part of every manager's job.

4) Control

Control includes all efforts of management to ensure that the goal (determined at the planning stage) is achieved. It includes ongoing review of the plan and recurring updates to this plan as needed.

RESULTS AND DISCUSSION

The project manager's monitoring component (analyzing how well the project team is following the plan) may overlap somewhat with project management. Not every business or project has a dedicated project manager. If you're a manager and do more project management than you'd like, good project management software can help.

All in all, management functions help you know what to do and how to do it so you can direct your staff accordingly. Management experts like Fayol and Gulick explain the functions of management to equip yourself with the right skills to be a successful manager.

CONCLUSION

Due to the need to adapt to diverse work styles, personalities, and skill levels, leading a team is not as simple as one may believe. The management functions emphasise the fundamental abilities that any manager must possess in order to direct, organise, and communicate with their staff. As a competent manager, you must be able to comprehend who you will be interacting with and how to use their skills for the larger interest of the firm.

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